

# CRIMINAL JUSTICE (BS)

## Program Overview Bachelor of Science Degree



The Bachelor of Science Degree in Criminal Justice provides dynamic and intensive instruction in all aspects of the Criminal Justice system. The program expands upon the core knowledge and skills attained by students in the Associate in Science Degree in Criminal Justice.

The program exposes students to more rigorous study of criminal justice topics like Case Studies in Criminal Forensics, Domestic and Family Law Issues, Integration of Criminal Law and Criminal Procedure, and Contemporary Issues in Corrections. Students are also provided with the opportunity to choose courses that focus on digital forensics or more traditional criminal justice topics in designated terms.

Students are exposed to various specialized disciplines in criminal justice such as domestic terrorism, ethics, corporate and private security, and administrative issues. Students will also study police operations, including traffic enforcement, report writing, use of force issues, critical incident tactics and advanced investigation techniques.

Bachelor of Science Degree in Criminal Justice students will utilize the skills and knowledge acquired in each term to participate in a challenging multi-session Criminal Justice Senior Capstone in their final term. The Criminal Justice Senior Capstone Project is a real-time investigative assignment beginning with a mock crime event and involves gathering information from victims and/or witnesses, processing the crime scene and culminates with drafting a comprehensive report and evidence portfolio that will be presented to a panel of law enforcement professionals. Students utilize Folio to develop a digital portfolio that can be used when applying for employment and demonstrating skills acquired during the program.

In the final term, students may have the option to participate in a Criminal Justice Senior Internship where they will work with criminal justice professionals in the community. During this Senior Internship, students will have opportunities to apply classroom training to real-life situations in various police departments, courts, correctional facilities, and investigative agencies and gain first-hand knowledge of the criminal justice system.

Graduates of this program will be qualified to seek entry-level employment in a number of challenging criminal justice professions, such as police officer, state trooper, correctional officer, court officer, criminal justice counselor, federal law enforcement officer, private security officer, crime scene investigator, corporate loss prevention, and insurance claims investigator. (Please note: a criminal record may affect a graduate's ability to qualify for some law enforcement positions.)

## Curriculum

Course	Title	Quarter Credit Hours
<b>Term VII</b>		
CJ 371	Evidence and the Law	4
CJ 372	Case Studies in Criminal Forensics	4
CJ 374	Domestic and Family Law Issues	3
EN 322	Argumentative Research Writing (COM Core) <sup>1</sup>	4
<b>Quarter Credit Hours</b>		<b>15</b>
<b>Term VIII</b>		
CJ 380	Criminal Justice and the Media	4
CJ 382	Integration of Criminal Law and Criminal Procedure	3
CJ 384	Contemporary Issues in Corrections	3
Elective	300-400 Level Social Sciences Core <sup>1</sup>	4
Elective	300-400 Level Math/Science Core <sup>1</sup>	4
<b>Quarter Credit Hours</b>		<b>18</b>
<b>Term IX</b>		
CJ 389	Mobile Device Forensics	4
CJ 393	Advanced Reporting Writing Skills	4
CJ 394	Issues of Diversity in Criminal Justice	3
Elective	300-400 Level Humanities Core <sup>1</sup>	4
<b>Quarter Credit Hours</b>		<b>15</b>
<b>Term X</b>		
CJ 400	Ethics and the Criminal Justice Professional	3
CJ 404	Digital Forensics Investigations and Applications	4
CJ 410	Advanced Techniques in Criminal Forensics	4
Elective	300-400 Level Math/Science Core <sup>1</sup>	4
<b>Quarter Credit Hours</b>		<b>15</b>
<b>Term XI</b>		
CJ 402	Use of Force and the Consequences	4
CJ 412	Critical Incident Response and Tactics	3
CJ 414	Corporate and Private Security	3
CJ 418	Capstone Investigation and Preparation	2
Elective	300-400 Level Communications Core <sup>1</sup>	4
<b>Quarter Credit Hours</b>		<b>16</b>
<b>Term XII</b>		
CJ 420	Criminal Justice Administration Issues	3
CJ 421	Women and Crime	4
CJ 424	Senior Capstone	3
CJ 430	Career Preparation for the Criminal Justice Professional	2

Elective	300-400 Level Humanities, Social Sciences, or 200 Level Foreign Language Core <sup>1</sup>	4
Choose one of the following:		3-4
CJ 419	From the Street to the Courtroom	
CJ 426	Senior Internship	
<b>Quarter Credit Hours</b>		<b>19-20</b>
<b>Total Quarter Credit Hours</b>		<b>98-99</b>

<sup>1</sup> Liberal Arts Core.

## Legend

C = Number of lecture hours per week

L = Number of laboratory hours per week

T = Total Quarter Credit Hours where each lecture hour per week is one credit, every 2-4 laboratory hours are one credit depending on the expected amount of pre- or post-lab work.

All bachelor's degree students are required to take 28 credits of liberal arts and math/science courses as selected from the liberal arts core. See the course descriptions section of this catalog for a list of the core area courses.

Subject to change.

## Program Mission, Goals, and Outcomes

### Program Mission:

The mission of the Criminal Justice Bachelor Program is to provide instruction to current and future criminal justice professionals by emphasizing the role of critical thinking and decision-making as they examine relevant topics and theories. Through a combination of theory and participation in practical skills exercises, as well as an optional internship, the bachelor's program provides instruction related to society's efforts to uphold social control, deter crime, and deal with offenders using criminal and civil penalties, as well as rehabilitation programs. Students will enhance and sharpen the investigative skills learned at the associate level by reviewing, evaluating, and applying proper techniques in more complex crime scenes and scenarios. These learned skills will prepare students for a Capstone case where they will encounter a challenging mock crime scene event in several segments designed to showcase the practical, oral, and written communication skills they have acquired.

### Program Goals:

1. Provide an environment that will instill a sense of pride, skill, professionalism and a higher level of critical thinking and communication that students can transition to a criminal justice organization.
2. Allow students to acquire the necessary practical skills that are required to effectively seek employment in a public or private criminal justice agency through the use of contemporary equipment and methods utilized by professionals in the field.
3. Expose students to discussions involving topics such as ethics, diversity, and administrative challenges in an effort to broaden their understanding of the future of their profession and help prepare them for advancement in their chosen field of employment.

### Program Outcomes:

Graduates will be able to:

1. Assess the relevancy and use of various advanced forensic investigation processes and their impact on criminal and civil cases.
2. Assess and employ analytical and report writing skills through use of software used in the profession.
3. Expand individual insights by studying points of view that differ from their own and that may differ from the view most dominant in their culture and recognize that there is relevance in the viewpoints of other cultures and peoples.
4. Design a project based in the field of corrections that examines criminal justice philosophies and community issues in order to have effective implementation.
5. Analyze and apply legal decisions, particularly those pertaining to the United States Constitution, that are applicable to current trends in criminal justice.
6. Research and critique operational policies relevant to the criminal justice profession identifying areas in need of revision and make recommendations for improvement.
7. Challenge the student to investigate and assess a demanding mock crime scene in several segments and make real time decisions that may impact on the outcome of their investigation and complete a comprehensive report and presentation to a panel of criminal justice professionals.

## Q&A and Technical Standards Questions & Answers

### 1. When do my classes meet?

Day Classes: Technical classes normally meet for at least three hours a day for up to five days a week. Classes normally begin in the early morning (7:45 a.m.), late morning (usually 11:25 a.m.), or mid-afternoon. The time slot for your program may vary from term to term.

Evening Classes: Technical classes meet on the average of three nights a week, although there may be times when they will meet four nights a week. Classes normally begin at 5:45 p.m.

In addition, to achieve your bachelor's degree, you will take a total of approximately seven liberal arts courses, which will be scheduled around your technical schedule over the course of your entire program. Each liberal arts course meets approximately four hours per week. Liberal arts courses are offered days, evenings, and Saturdays.

At the beginning of each term you will receive a detailed schedule giving the exact time and location of all your classes. The College requires that all students be prepared to take classes and receive services at any of NEIT's locations where the appropriate classes and services are offered.

When a regularly scheduled class falls on a day which is an NEIT observed holiday (Columbus Day, Veterans Day, Martin Luther King, Jr. Day, and Memorial Day), an alternate class will be scheduled as a make up for that class. The make-up class may fall on a Friday. It is the student's responsibility to take note of when and where classes are offered.

### 2. How large will my classes be?

The average size for a class is about 20 to 25 students; however, larger and smaller classes occur from time to time.

### 3. How much time will I spend in lab?

Almost half of your technical courses consist of laboratory work. In order for you to get the most out of your laboratory experiences, you will first receive a thorough explanation of the theory behind your lab work.

#### **4. Where do my classes meet?**

Students should be prepared to attend classes at any of NEIT's classroom facilities: either at the Post Road, Access Road, or East Greenwich campuses.

#### **5. How long should it take me to complete my program?**

To complete your degree requirements in the shortest possible time, you should take the courses outlined in the prescribed curriculum. For a typical six-term curriculum, a student may complete the requirements in as little as 18 months.

To complete all your degree requirements in the shortest time, you should take at least one liberal arts course each term.

Students may also elect to complete some of their liberal arts requirements during Intersession (except for EN courses), a five-week term scheduled between Spring and Summer Terms. Students will not be assessed any additional tuition for liberal arts courses taken during the Intersession but may be assessed applicable fees.

Students wishing to extend the number of terms needed to complete the required technical courses in their curriculum will be assessed additional tuition and fees.

#### **6. Is NEIT accredited?**

NEIT is accredited by the New England Commission of Higher Education. Accreditation by NECHE is recognized by the federal government and entitles NEIT to participate in federal financial aid programs. Some academic departments have specialized professional accreditations in addition to accreditation by NECHE. For more information on accreditation, see NEIT's catalog.

#### **7. Can I transfer the credits that I earn at NEIT to another college?**

The transferability of a course is always up to the institution to which the student is transferring. Students interested in the transferability of their credits should contact the Office of Teaching and Learning for further information.

#### **8. Can I transfer credits earned at another college to NEIT?**

Transfer credit for appropriate courses taken at an accredited institution will be considered upon receipt of an official transcript for any program, biology, science, and mathematics courses in which the student has earned a "C" or above within the past three years and for English or humanities courses in which the student has earned a "C" or above within the last ten years. An official transcript from the other institution must be received before the end of the first week of the term for transfer credit to be granted for courses to be taken during that term. Students will receive a tuition reduction for the approved technical courses based on the program rate and will be applied against the final technical term of the curriculum's tuition amount. No tuition credit is provided for courses which are not a part of the technical curriculum.

#### **9. What is the "Feinstein Enriching America" Program?**

New England Institute of Technology is the proud recipient of a grant from the Feinstein Foundation. To satisfy the terms of the grant, the College has developed a one-credit community enrichment course which includes hands-on community enrichment projects. The course can be taken for a few hours per term, spread over several terms. Students who are already engaged in community enrichment on their own may be able to count that service towards course credit.

#### **10. How many credits do I need to acquire my Financial Aid?**

In order to be eligible for the maximum financial aid award, you need to maintain at least 12 credits per academic term.

#### **11. What does my program cost?**

The cost of your program will be as outlined in your enrollment agreement, along with the cost for books and other course materials. Students who decide to take more terms than the enrollment agreement describes to complete the technical courses in their curriculum will be subject to additional fees and possible additional tuition costs. Students who elect to take the technical portion of the degree requirements at a rate faster than the rate prescribed in the curriculum and the enrollment agreement will be assessed additional tuition.

Students who require prerequisite courses will incur additional tuition and fees above those outlined in their enrollment agreement.

If a student elects to take a course(s) outside of the prescribed curriculum, additional tuition and fees will be assessed.

Remember, students who withdraw and re-enter, one time only, pay the tuition rate that was in effect for them at the time of their last day of attendance for up to one year from their last day of attendance. Second re-entries and beyond pay the tuition rate in effect at the time they re-enter. The most economical way for you to complete your college degree is to begin your program now and continue your studies straight through for the six terms necessary to complete your degree requirements.

#### **12. What kind of employment assistance does NEIT offer?**

The Career Services Office assists NEIT students and graduates in all aspects of the job search, including resume writing, interviewing skills, and developing a job search strategy. Upon completion of their programs, graduates may submit a resume to the Career Services Office to be circulated to employers for employment opportunities in their fields. Employers regularly contact us about our graduates. In addition, our Career Services Office contacts employers to develop job leads. A strong relationship with employers exists as a result of our training students to meet the needs of industry for over fifty years. No school can, and NEIT does not, guarantee to its graduates employment or a specific starting salary.

#### **13. Where will job opportunities exist?**

Graduates have obtained employment in the local area. However, one of the most exciting aspects of this programs is the ability to look nationally for employment opportunities.

#### **14. Am I required to attend classes during the Intersession?**

The intense curriculum, especially in Term VI, VIII and Term XII, will truly challenge the students' commitment to success. Due to the extremely heavy course load during that those Terms, students may also elect, and are strongly encouraged, to complete some of their liberal arts requirements during Intersession, a special five-week term scheduled between Spring and Summer Terms. Students will not be assessed any additional tuition for liberal arts courses taken during the Intersession but may be assessed applicable fees. Students wishing to extend the number of terms needed to complete the required technical courses in their curriculum will be assessed additional tuition and fees.

#### **15. Will poor attendance impact my progress at NEIT?**

Due to the ongoing nature of the program and the intense course curriculum, students will be required to attend classes and labs when they are scheduled. Students that do not attend classes on a regular

basis will be negatively affected and find it difficult to make up the time and instruction lost.

#### 16. What types of materials will be included in the Criminal Justice program curriculum?

Students will be exposed to a significant amount of very graphic and potentially disturbing information, photos, videos and other types of physical evidence. The curriculum is designed to expose students to the actual nature of material that criminal justice professionals come into contact with on a daily basis and is necessary for a comprehensive educational experience. Therefore, students with sensitivity to such materials will not be excluded from the requirements of the program.

Additionally, students will be required to compile a portfolio of work throughout their educational career for use and presentation complete a challenging week long Criminal Justice Senior Capstone in Term XII. The Senior Capstone is a real time investigative assignment beginning with a mock crime event and involves gathering information from victims and/or witnesses, processing the crime scene and culminates with drafting a comprehensive report that will be presented to a panel of law enforcement professionals. The Senior Capstone experience will include a portfolio that is an organized and comprehensive source of material and information that will be necessary and beneficial to support successful completion of program outcomes. Instruction will be given in the preparation of the Capstone Project and maintenance of the portfolio throughout the program.

#### 17. What is the Criminal Justice Senior Capstone Project? portfolio?

The Criminal Justice portfolio Senior Capstone requires that students participate in a challenging week-long series of events that will mirror a life-like criminal investigation. Contains materials and evidence collected throughout the terms 2 through 6 that demonstrate a student's academic progression and acquisition of various Criminal Justice skills. The Project will be used as a means for evaluation of proficiency and ability and will demonstrate a comprehensive picture of each level of skill and knowledge the student has attained during the program. The Senior Capstone is an individual learning experience.

A portfolio will typically include the initial investigation of a mock crime event, gathering information, processing evidence and drafting a comprehensive report of the student's activities that will sample reports, completed assignments, submission and evaluation of evidence and materials gathered in Forensics I and II, case studies, skill evaluations and information to be presented during the Senior Capstone in Term XII. The main requirement is that students provide some type of documentation of the learning activities during his/her educational career.

#### 18. Is there any open lab time?

Open lab time will be available to students with permission of a CJ instructor or the CJ Department Chair. Students may arrange with an instructor to utilize the lab in order to complete an assignment or as specific needs arise. However, all lab work is limited to what is being taught at the particular time.

#### 19. What are the typical requirements for Criminal Justice and related fields of employment?

Many Criminal Justice occupations, particularly law enforcement positions, require civil service or other form of aptitude testing. Other requirements often include an active driver's license, U.S. citizenship, the ability to successfully pass drug screening, polygraph testing and psychological examinations; firearms proficiency testing and the ability to obtain security clearance, if necessary. Additionally, pre-

employment medical testing and physical fitness/agility testing are necessary components of any law enforcement position. **(Please note: a criminal record may affect a graduate's ability to qualify for some Law Enforcement positions.)**

For examples of the regional standards that police officers must meet, go to:

Rhode Island Municipal Police Training Academy Physical Fitness Assessment (RI);  
Commonwealth of Massachusetts Municipal Police Training Committee Recruit Academy (ROC) Entry-Level Fitness Standards (MA);  
Connecticut State Department of Emergency Services and Public Protection Physical Fitness Assessment (CT);  
for correctional officer standards, go to:  
State of Rhode Island Department of Corrections Physical Ability Test Demonstration Video (RI);  
Massachusetts Department of Correction, Recruit Training Program Physical Fitness Preparation Guide (MA);  
[Correction Officer Physical Abilities Test \(COPAT\)](#) (CT);  
for federal standards go to [www.usajobs.com](http://www.usajobs.com).

Students should also refer to the Technical Standards for the Criminal Justice program or see the Department Chair or supervising instructor for assistance in obtaining additional information.

#### 20. Am I required to obtain a criminal background check as part of the admission process?

No. However, certain technical courses include visits to secure facilities and students will be subject to a criminal background check in order to enter these locations. Secure facilities reserve the right to restrict entrance to those persons that do not satisfy their security protocols and regulations. (Please note: a criminal record may affect a graduate's ability to qualify for some Law Enforcement positions.)

#### 21. What kind of jobs will I be qualified to look for upon completion of the Criminal Justice program?

Upon completion of your Bachelor in Science degree in Criminal Justice program, you will be qualified to seek entry-level employment in a number of challenging criminal justice professions, including police officer, state trooper, correctional officer, court officer, criminal justice counselor, federal law enforcement officer, private security officer, crime scene investigator, corporate loss prevention, and insurance claims investigator. **(Please note: a criminal record may affect a graduate's ability to qualify for some Law Enforcement positions.)**

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## Technical Standards

These technical standards set forth by the Criminal Justice Department, establish the essential qualifications considered necessary for the students admitted to the program. The student must possess the following skills and abilities or be able to demonstrate that they can complete the requirements of the program with or without reasonable accommodation, using some other combination of skills and abilities.

### Cognitive Ability

- Good reasoning and critical thinking skills.
- Ability to process, synthesize, organize and learn new material.
  - Ability to learn, remember and recall detailed information and to integrate it for problem solving.



- Ability to organize or reorganize information presented in curriculum materials and problems.
- Ability to use abstractions in specific concrete situations.
- Ability to separate complex information into its component parts.
- Ability to perform tasks by observing demonstrations.
- Ability to role play.
  - Ability to perform tasks following written and verbal instructions.
- Ability to perform multiple, complex tasks efficiently and competently.
- Ability to problem solve independently and in groups.

## Communications Skills

- Ability to work and communicate effectively with faculty, students and staff, as well as law enforcement, correctional and court professionals.
- Ability to communicate effectively in a classroom, crime scene, laboratory or courtroom setting on a one-to-one basis as well as before a group.
- Ability to read English sufficiently to understand and comprehend college level text books, written protocols, laboratory results, as well as information necessary for documentation, evaluation and instruction.
- Ability to demonstrate and use the knowledge acquired in the classroom and in the forensics laboratory to appropriately identify pertinent information and transmit the information effectively, efficiently and promptly as appropriate even when there are time constraints.
- Ability to express thoughts clearly, both in writing and speech.
- Ability to write English sufficiently to document and record information, as well as to complete course assignments.
- Ability to orally report data, observations and information.

## Adaptive Ability

- Ability to follow instructions and complete tasks under stressful and demanding conditions.
- Ability to work in an environment which may change rapidly in unpredictable ways, without warning.
  - Ability to think clearly and act quickly and appropriately in an emergency situation.
- Ability to maintain emotional stability and the maturity necessary to interact with other members of the faculty, students and professionals in a responsible manner.
  - Ability to perform tasks and make appropriate decisions under stressful and demanding conditions.
  - Ability to adapt to new and changing situations with an open mind and flexibility.
- Ability to adjust to a variety of individuals and their distinct needs.
- Ability to maintain a professional attitude during all work performance.
- Ability to identify one's strengths and weaknesses and to request assistance when necessary.
- Ability and willingness to view potentially graphic and disturbing materials in a professional manner.

## Physical Ability

- Ability to stand and walk for 1-2 hours at a time with no breaks.
- Ability to sit for 1-2 hours at a time with no breaks.

- Ability to bend, stretch, stoop or lie on the ground to collect evidence, view the mock crime scene, or perform testing or necessary tasks.
- Sufficient strength to perform CPR (Cardiopulmonary Resuscitation) on both adults and children.
  - Sufficient upper body strength great enough to carry 20 pounds.
  - Sufficient strength and agility to lift, move or utilize large and small pieces of equipment.
- Ability to wear and tolerate masks and gloves and other protective equipment including lead aprons.
- Ability to work in an environment where there are latex/latex based products.
- Ability to perform learned skills, independently, with accuracy and completeness within reasonable time frames in accordance with accepted protocol.

## Manual Ability

- Sufficient manual dexterity and mobility to move equipment independently.
- Sufficient motor function and sensory abilities to participate effectively in the classroom and laboratory setting.
- Sufficient manual dexterity and motor coordination to coordinate hands, eyes and fingers in the operation of equipment/instruments.
  - Sufficient fine motor control to manipulate small equipment and instruments.
- Ability to grasp, lift and carry various items of equipment.

## Sensory Ability

### Visual

- Visual ability, with or without correction, to enable the student to differentiate between instruments/equipment.

### Auditory

- Acute enough to hear and understand words spoken by staff, students and other staff in an environment with background noise.
  - \*Individuals with auditory processing disorder may not have the visual cues needed to assist in processing the spoken word.

## Degree Progress Checklist

### Criminal Justice - BS

#### Degree Progress Checklists

- For students entering April 2021 or later
- For students entering October 2017 to March 2021
- For students entering April 2020 or later (Flex Option)