HEALTH PRACTICE MANAGEMENT (BS)

Bachelor of Science Degree

A Bachelor of Science degree in Health Practice Management provides students who have completed an associate degree in a healthcare program the opportunity for a stronger science foundation and career advancement. This degree will provide the competitive edge needed in the healthcare workforce for promotion into leadership and management positions or advancing clinical practice for those students who want to pursue a graduate degree. A Bachelor of Science degree would offer the opportunity for graduates to work towards advanced proficiency pathways and certifications in their chosen professions, or to pursue a graduate degree.

Curriculum

Course	Title	Quarter Credit Hours
Intersession (Optional)		
MA 125	Technical Math I [§]	
Choose one of the following:		
PHY 126	Applied Physics & Lab [§]	
PHY 200	Physics I & Lab (cannot be taken with MA 125) [§]	
	Quarter Credit Hours	**0**
Term VII		
RS 385	Health and Wellness	4
HU 315	Cultural Competence in the Workplace	4
EN 331	Research Writing in the Social Sciences	4
Choose one of the following:		4
BIO 116	Introduction to Biology	
BIO 374	Pathophysiology: A Clinical Approach	
	Quarter Credit Hours	**16**
Term VIII		
RS 411	Exercise Physiology and Laboratory [§]	4
EN 422	Advanced Writing in the Health Sciences	4
SS 471	Developmental Psychology	4
Choose one of the following:		4
RC 426	Advanced Cardiopulmonary Management 1	
CHM 300	Chemistry I and Lab [§]	
	Quarter Credit Hours	**16**
Term IX		
RS 395	Clinical Reasoning in Rehabilitation	4
Technical Elective		4
Choose one of the following:		4
BIO 440	Functional Neuroscience	
RC 436	Advanced Cardiopulmonary Management 2	
Choose one of the following:		4
MA 300	Statistics	
SS 470	Applied Research Statistics	
	Quarter Credit Hours	**16**

Course	Title	Quarter Credit Hours
Term X		
SS 320	Health Equity and Diversity	4
Elective	300-400 Level Humanities, Social Sciences, or 200 Level Foreign Language Core	4
Choose one of the following:		4
CHM 400	Chemistry II (required for pre-DPT) [§]	
SCI 300	Public Health by Numbers (for RC Students)	
Technical Elective	if not pre-DPT	
Choose one of the following:		4
PHY 300	Physics II & Lab (required for pre-DPT)	
Technical Elective	if not pre-DPT	
MGM 487	Non-Profit Management	
	Quarter Credit Hours	**16**
Term XI		
Choose one of the following options:		12
Technical Elective		
HCM 312	Introduction to Healthcare Management	
HCM 435	Healthcare Ethics and Leadership	
OR	Term I DPT (if accepted to DPT Program)	
PT 611	Foundations of PT Practice and Professional Formation 1	
PT 613	Foundation of Movement System 1 – Introduction	
PT 614	Foundation of Movement System 2 – Gross Anatomy	
	Quarter Credit Hours	**12**
Term XII		
Choose one of the following options:		12
MGM 450	Career Leadership	
MGM 467	Entrepreneurship	
Technical Elective		
OR	Term II DPT (if accepted to DPT program)	
PT 721	Foundations of PT Practice 2 – Biomechanics/Kinesiology	
PT 722	Foundations of PT Practice 3 – Exam	
PT 725	Professional Formation 2 – Clinical Decision-Making PTA to DPT	
	Quarter Credit Hours	**12**
	Total Quarter Credit Hours	**88**

Technical Electives Choices for Terms VIII, IX, XI and XII

Course	Title	Quarter Credit Hours
MGM 310	Product and Service Marketing	4
MGM 320	Business Presentations	4
MGM 346	Project Management	4
MGM 348	Managing Health in Organizations	4
HS 410	Exercise is Medicine	4
HS 420	Nutrition for Health Promotion	4
HS 430	Introduction to Public Health	4

* All electives listed above are not offered every term.

§*All courses are delivered online with the exception of:*

Intersession: MA 125 Technical Math I, PHY 126 Applied Physics & Lab, PHY 200 Physics I and Lab—These courses are on ground. If taken at another university PHY 126 and PHY 200 must be taken as a hybrid or on ground course. Credits can be transferred to NEIT.

RS 411 Exercise Physiology —This course is hybrid and can be taken at another university as a hybrid or on ground course. Credits can be transferred to NEIT.

CHM 300 Chemistry I and CHM 400 Chemistry II —These courses are on ground. If taken at another university they must be taken as a hybrid or on ground course. Credits can be transferred to NEIT.

Pre-DPT students only – Terms XI and XII will be hybrid. Please see PTA Bridge to DPT program for further details.

Program Mission, Goals, and Outcomes
Program Mission
The Bachelor of Science degree in Health Practice Management is to prepare graduates to pursue advanced areas of expertise in healthcare leadership/management, practice skills or to apply for graduate studies. Graduate will be stronger advocates for their patients and profession.

Program Goals
STUDENTS WILL:

1. Acquire the knowledge, skills and attitudes necessary to function in a leadership or advocacy role as a healthcare professional.
2. Become competitive and innovative in their profession through enhanced career performance by utilizing progressive clinical and management skills.
3. Be prepared to pursue advanced continued education in certification programs, other healthcare professions, or apply for graduate studies.

Program Outcomes
GRADUATES OF THIS PROGRAM WILL BE ABLE TO:

1. Demonstrate leadership roles as a healthcare professional.
2. Employ decision-making skills using ethical and clinical reasoning.
3. Differentiate between evidence-based/peer review studies as they apply to practice.
4. Communicate all written and oral expression with proficiency as a member of the healthcare team.
5. Evaluate healthcare equity and access to diverse populations.

Q&A and Technical Standards
Questions & Answers

1. **When do my classes meet?**
   Online courses offer you flexibility in the scheduling of your class and study time. However, online courses also require self-discipline and self-motivation to do the work that is expected of the course. Despite this flexibility, you are required to login to your course regularly as described in the course syllabus. There are required weekly assignments with specific due dates (see course syllabus).

   Online courses require the same amount of work as an on-campus course. However, the time you spend in an online course will be different than in a traditional on-campus course. For example, less time will be spent on driving to and from campus and limited time that will be spent on campus during clinical/skills immersion.

   In addition, to achieve your bachelor's degree, you will take a total of approximately fifteen liberal arts courses, which will be scheduled around your program schedule over the course of your entire program. Each liberal arts course meets approximately four hours per week. Liberal arts courses are offered days, evenings, and Saturdays.

   At the beginning of each term you will receive a detailed schedule giving the exact time and location of all your classes. The College requires that all students be prepared to take classes and receive services at any of NEIT's locations where the appropriate classes and services are offered.

   When a regularly scheduled class falls on a day which is an NEIT observed holiday (Columbus Day, Veterans Day, Martin Luther King, Jr. Day, and Memorial Day), an alternate class will be scheduled as a make up for that class. The make-up class may fall on a Friday. It is the student's responsibility to take note of when and where classes are offered.

2. **How large will my classes be?**
   The average size for a class is about 15 to 20 students; however, larger and smaller classes occur from time to time.

3. **How much time will I spend in lab?**
   Almost half of your liberal arts courses consist of laboratory work. In order for you to get the most out of your laboratory experiences, you will first receive a thorough explanation of the theory behind your lab work.

4. **Where do my classes meet?**
   Students should be prepared to attend classes at any of NEIT's classroom facilities: either at the Post Road, Access Road, or East Greenwich campus.

5. **How long should it take me to complete my program?**
   To complete your degree requirements in the shortest possible time, you should take the courses outlined in the prescribed curriculum. For a typical six-term curriculum, a student may complete the requirements in as little as 18 months.

   To complete all your degree requirements in the shortest time, you should take at least one liberal arts course each term.

   Students wishing to extend the number of terms needed to complete the required technical courses in their curriculum will be assessed additional tuition and fees.

6. **Is NEIT accredited?**
   NEIT is accredited by the New England Commission of Higher Education (NECHE). Accreditation by NECHE is recognized by the federal government and entitles NEIT to participate in federal financial aid programs. Some academic departments have

specialized professional accreditations in addition to accreditation by NECHE. For more information on accreditation, see NEIT's catalog.

7. **Can I transfer the credits that I earn at NEIT to another college?**
The transferability of a course is always up to the institution to which the student is transferring. Students interested in the transferability of their credits should contact the Office of Teaching and Learning for further information.

8. **Can I transfer credits earned at another college to NEIT?**
Transfer credit for appropriate courses taken at an accredited institution will be considered upon receipt of an official transcript for any program, biology, science, and mathematics courses in which the student has earned a "C" or above within the past three years and for English or humanities courses in which the student has earned a "C" or above within the last ten years. An official transcript from the other institution must be received before the end of the first week of the term for transfer credit to be granted for courses to be taken during that term. Students will receive a tuition reduction for the approved technical courses based on the program rate and will be applied against the final technical term of the curriculum's tuition amount. No tuition credit is provided for courses which are not a part of the technical curriculum.

9. **What is the "Feinstein Enriching America" Program?**
New England Institute of Technology is the proud recipient of a grant from the Feinstein Foundation. To satisfy the terms of the grant, the College has developed a one-credit community enrichment course which includes hands-on community enrichment projects. The course can be taken for a few hours per term, spread over several terms. Students who are already engaged in community enrichment on their own may be able to count that service towards course credit.

10. **How many credits do I need to acquire my Financial Aid?**
In order to be eligible for the maximum financial aid award, you need to maintain at least 6 credits per academic term.

11. **What does my program cost?**
The cost of your program will be as outlined in your enrollment agreement, along with your cost for books and other course materials. Students who decide to take more terms than the enrollment agreement describes to complete the technical courses in their curriculum will be subject to additional fees and possible additional tuition costs. Students who elect to take the technical portion of the degree requirements at a rate faster than the rate prescribed in the curriculum and the enrollment agreement will be assessed additional tuition.

Students who require prerequisite courses will incur additional tuition and fees above those outlined in their enrollment agreement.

If a student elects to take a course(s) outside of the prescribed curriculum, additional tuition and fees will be assessed.

Remember, students who withdraw and re-enter, one time only, pay the tuition rate that was in effect for them at the time of their last day of attendance for up to one year from their last day of attendance. Second re-entrees and beyond pay the tuition rate in effect at the time they re-enter. The most economical way for you to complete your college degree is to begin your program now and continue your studies straight through for the six terms necessary to complete your degree requirements.

12. **What kind of employment assistance does NEIT offer?**

The Career Services Office assists NEIT students and graduates in all aspects of the job search, including resume writing, interviewing skills, and developing of a job search strategy. Upon completion of their programs, graduates may submit a resume to the Career Services Office to be circulated to employers for employment opportunities in their fields. Employers regularly contact us about our graduates. In addition, our Career Services Office contacts employers to develop job leads. A strong relationship with employers exists as a result of our training students to meet the needs of industry for over fifty years. No school can, and NEIT does not, guarantee to its graduates employment or a specific starting salary.

13. **Where will job opportunities exist?**
Graduates have obtained employment in the local area. However, one of the most exciting aspects of this program is the ability to look nationally for employment opportunities.

14. **What are the entry requirements for the program?**
An associate's degree in PTA is required for acceptance to the program.

15. **Will advisors be available to me?**
Yes. Students in the BS PTA program will be assigned a Student Success Coordinator from the Office of Student Support Services.

The New England Tech Student Success Coordinator provides guidance, encouragement and support to students and is the primary point of contact for all student concerns and information about NEIT policies and procedures. From the individual student's perspective, the NEIT Student Success Coordinator is the student's college-wide advisor on all matters related to success at the university. A Student Success Coordinator assists students who are experiencing difficulties with their course work or who encounter problems that interfere with the successful completion of their program. Student Success Coordinators monitor students' attendance and academic progress and contact students as needed. The Student Success Coordinator's outreach to the students may include emails to students and, as needed, individual phone calls. Students may meet with their Student Success Coordinator for a degree audit and for assistance with course selection and registration. Students with disabilities who wish to request accommodations must self-identify, communicate their needs to their Student Success Coordinator and provide current and comprehensive documentation concerning the nature and extent of their disability. Accommodations must be requested at the start of each term, regardless of previous term status.

16. **How many credits do I need to acquire my Financial Aid?**
Students entering the program will be eligible for various forms of financial aid, including loans, if they take at least 6 credits per term.

17. **What does my program cost?**
The cost of your program will be as outlined in your enrollment agreement, along with your cost for books and other course materials. (See current Tuition and Fees for the BS PTA program)

18. **What kind of employment assistance does NEIT offer?**
The Office of Career Services offers students and graduates support in resume writing, interviewing skills, and the development of a job search strategy. Upon completion of their program, graduates may submit a resume to be circulated to employers who are seeking candidates with the skills and/or experience that matches the employers' requirements. In addition, the Office of Career Services contacts employers to develop job leads. Graduates seeking employment at the completion of their program will also be expected to participate fully in their job search. No institution can, and NEIT

does not, guarantee employment or a specific starting salary to its graduates.

19. **Where will job opportunities exist?**
Employment opportunities are available nationally. The Bureau of Labor and Statistics predicts that "the employment of Physical Therapist Assistants is expected to grow 29 percent from 2020-2030, much faster than average of other occupations."

20. **What are the hardware and software requirements for the program?**

Type	Recommended Minimum
Operating System:	Windows 10 or Macintosh OS X (10.14)
Processor:	2+ GHz
Memory:	4GB
Plug-ins:	Adobe PDF Reader, Flash Adobe PDF Reader, Flash, and others as required by specific courses
Players:	QuickTime, Java Player, Java
Browser:	Chrome, IE, Safari, Edge, Firefox (all latest versions)
Display:	1024x768
Software:	Office 365 (2016)
Internet Connection:	FiOS/DSL/CABLE DSL/CABLE
Email Account:	New England Tech student email account
Sound Card:	Required
Other (some programs):	•A webcam (the one built into your laptop or iPad should be fine) •A microphone (built into the computer or headset is handy). •A digital camera (the one on a smart phone is fine).

Online students must be capable of installing and maintaining their own computer's hardware and software. NEIT does not assist students with the setup of their computers.

Information about obtaining the software (if any) will be made available to you at the start of each course.

21. Do I need special computer skills to take an online course?
You will need basic familiarity with your computer, for example: emailing, using the Web, and downloading and attaching documents. No special equipment is required – just a modern Windows or Mac computer (see specifications above), an office suite such as Microsoft Office, and a broadband internet connection.

NEIT online courses are designed to help acclimate you to the technology and build your skills and your confidence as you go. We provide 24x7 support via phone, email, or chat to help you with computer or online system issues. Tablet or Chromebook computers can be useful for doing course readings, but may be limited in accessing all material offered on the learning management system used by the university. A desktop or laptop computer is recommended.

22. How can I get help with my coursework when I need it?
There are several ways that you can get the help you need with your coursework. First, your instructor will be available to you through email, Zoom, and the phone; second, your Student Success Coordinator is also available through email, chat, and the phone; and finally, the Academic Skills Center will be available via email and the phone. PLEASE NOTE: It is important for both your personal and professional growth that you do all the work yourself. New England Tech has a strict Academic Integrity Policy that is part of every course syllabus.

23. How do I get help from other university departments?

At the beginning of each term, you will receive a list of contact information for every university service. The list includes where you can find each service such as the university catalog and URL, the name and contact information for the individual responsible for each service such as the telephone number and email address and the hours when each service is available. Examples of services include the Academic Skills Center, the Bookstore, the Career Services Office, the Financial Aid, Registrar's Office, Student Advisors from the Office of Student Support Services, Library, Student Accounts, Office of Teaching and Learning and the Response Desk.

24. How much time should I expect to dedicate to an online course?
NEIT's policy regarding the amount of work expected of a student is like all other colleges and universities. The number of credit hours assigned to coursework is related to the academic time a student is expected to spend in direct faculty instruction and out-of-class work, and reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately ten weeks for one hour of credit; or at least an equivalent amount of work for other academic activities as established by NEIT including laboratory work, internships, practicum, studio work, and other academic work, such as study and exam preparation time, leading to the award of credit hours.

25. Where do I go for help with technical issues?
The Response Desk is available through email and the phone. Please realize the Response Desk can only help you with access to your online account. The Response Desk cannot help you with any software or hardware issues with your personal computer. Refer to the Office Hours document that is available in each of your Canvas courses for specific contact information as well as hours of operation.

26. How do I buy textbooks?
Students may purchase their textbooks either through the bookstore or through online merchants. Your professor will provide the course syllabus to you prior to the start of class to allow you time to purchase the textbooks. Textbook information for all courses is available through the bookstore prior to the start of the course. Please review the contact information for the bookstore in the Office Hours document.

27. Are there attendance and participation requirements?
Yes. Students are required to be actively engaged for 80% of class time, which includes all course activities (e.g., discussion boards, assignments, synchronous meetings, etc.). Students who fail to do so may be subject to failure of the course. See the Bachelor of Science in Physical Therapist Assistant Technology student manual and each individual course syllabus for specifics regarding the attendance policies.

28. How will I submit my course assignments and take exams?
You will receive information from your professor about how to submit your assignments through the Canvas learning management system. You may be asked to take online or web-based quizzes and exams, submit papers online, engage in group work, or prepare a portfolio of your work online. Your professor will notify you of all testing and assignment submission requirements.

29. Will I have a course Professor?
Yes, each professor has developed and will facilitate each course. Professors are essential to online learning at New England Institute of Technology. All professors are trained to teach online. In the online setting, professors devote as much time to communicating with the class as they do in the traditional classroom. They log in regularly to respond to questions, direct discussion and evaluate assignments. They will meet

with students as outlined in the syllabus for the course, and as needed with individual students.

30. Will I interact with other students?
Yes. You will interact with other students in all your online courses. Through online discussions, email, and other group activities, you can develop an electronic peer network and participate in discussion forums and online study groups. Courses which include synchronous meetings will allow you to meet and work with your peers.

Technical Standards

In addition to the acquisition of the appropriate knowledge in the sciences and humanities, the faculty of the New England Institute of Technology Physical Therapy Program have determined that the essential requirements for the successful completion of an Associate Degree in Physical Therapist Assistant require that the student possess and be able to demonstrate the following skills and abilities, with or without reasonable accommodation.

Frequency Key: O = Occasionally (1-33%); F = Frequently (34-66%); C = Constantly (67-100%)

Ability	Description	O	F	C
Cognitive Abilities	To process, synthesize, organize and learn new material.			X
	To plan a variety of activities.			X
	To obtain information for processing through primary senses.			X
	To problem solve independently.			X
	To utilize basic math concepts for measurement and construction tasks.		X	
	To imitate or mimic role modeling.			X
	To follow written or verbal instructions.			X
Communicatio Skills	To communicate effectively with faculty, patients, staff and other professionals.		X	
	To orally report data and observations.		X	
	To read English sufficiently to understand and comprehend college level text books, written protocols, documentation in patient's chart, information necessary for documentation, evaluation, and package directions.		X	
	To write English sufficiently to record legibly, course assignments and provide documentation for patient's chart.		X	
	To express thoughts clearly.		X	
Adaptive Skills	To adjust to a variety of individuals and their distinct needs.			X
	To maintain a professional attitude during all work performance.			X
	To adjust to changes in scheduling and flexibility to meet department or facility needs.			X
	To respect the integrity of all human beings and right for all individuals to receive appropriate treatment.			X
	To identify one's own strengths and weaknesses and to request assistance when needed.			X
	To maintain emotional stability and the maturity necessary to interact with other members of the faculty, students and professionals in a responsible manner.			X
Physical Abilities	To lift to carry or maneuver equipment weighing up to 60 lbs.			X
	To transfer or maneuver individuals weighing up to 200 lbs.	X		
	To transfer patients to heights of up to 19 inches by lifting.			X
	To lift sufficiently to assist patients with mobility.			X
	To stoop to adjust equipment, work with wheelchair adjustments, perform household training and pediatric service intervention.		X	
	To kneel to assist patients who may fall or to work in pediatrics.	X		
	To crouch to adjust equipment, wheelchairs and ADL to reach into supply cabinets.		X	
	To crawl to provide pediatric treatments and work on mat activities.			X
	To reach to obtain items overhead.			X
	To reach to use adaptive equipment for training and physical skills training for ROM and ADL function.			X
	To be mobile within the work facility.			X
	To move from sitting to standing, walking and weight shifting to assist in the maintenance of a patient's posture or position for treatment intervention.			X
Manual Abilities	To manipulate fine motor tasks for testing and treatment; modalities.			X
	To locate and palpate correct anatomical location for treatment.			X
	To assess changes in muscle tone.			X
	To use assistive technology, computer, typing, writing for documentation.			X

	Gross motor skills sufficient to guide patients in physical skills development to manage patients during transport, transfer training, bedside treatment and some ADL tasks.	X
	Sufficient manual dexterity and mobility to move wheelchairs, stools, mirrors, other equipment independently for treatment and evaluative purposes.	X
	Sufficient motor function and sensory abilities to participate effectively in the classroom laboratory and clinical setting.	X
Sensory Abilities	Visual: To observe patients during treatment	X
	Visual: To use modalities safely.	X
	Visual: Acute enough to read small printed labels on medications	X
	Auditory: To receive verbal directions in English.	X
	Auditory: Acute enough to hear and understand words spoken by staff and patients.	X
	Tactile: To identify hot and cold.	X

Degree Progress Checklist
Health Practice Management - BS

Degree Progress Checklists

- For students entering October 2024 or later