

THE OFFICE OF TEACHING AND LEARNING

The Office of Teaching and Learning is responsible for the overall quality control and management of all curricula, faculty and academic staff, academic support services, class scheduling, classroom and laboratory instruction, and academic records management. The Office of Teaching and Learning includes:

- The Office of the Senior Vice President and Provost
- The Registrar's Office
- The Library and Information Commons
- The Academic Skills Center
- The Feinstein Enriching America Program
- Department Chairs
- Faculty
- Office for Institutional Effectiveness

The Office of Teaching and Learning is managed by the Senior Vice President and Provost (the chief academic officer of the university) and the Assistant Provosts. All inquiries concerning the Office of Teaching and Learning should be directed to (401) 739-5000, Ext. 3438.

Academic Regulations

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Academic Policies and Procedures."

Grade Point Average

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Academic Policies and Procedures."

Credit Hour

A credit hour is central to the preparation of curricula at New England Institute of Technology. The number of credit hours assigned to coursework is related to the academic time a student is expected to spend in direct faculty instruction and out-of-class work.

A credit hour reasonably approximates not less than: One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately ten weeks to earn one credit; or at least an equivalent amount of work for other academic activities as established by NEIT including laboratory work, internships, practica, studio work, and other academic work, such as study and exam preparation time, leading to the award of credits.

Academic Probation

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Academic Policies and Procedures."

Required Levels of Academic Achievement

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Academic Policies and Procedures."

Appeal of Dismissal

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Academic Policies and Procedures."

Dean's List and Honors



At the end of each term, the Office of Teaching and Learning publishes a Dean's List for students enrolled in associate and bachelor's degree programs. This list recognizes students who have earned at least 10 matriculating credits and a grade point average (GPA) of at least 3.6. The grades of P, S, U, and W are not considered in the GPA calculation for Dean's List. Graduates with a cumulative GPA of 3.6 or better are identified as having "Honors" in the commencement program.

Alpha Chi Honor Society

Current information can be found at <https://www.neit.edu/campus-student-life/student-activities-recreation/clubs-organizations> under "Alpha Chi Honor Society."

Phi Theta Kappa

Current information can be found at <https://www.neit.edu/campus-student-life/student-activities-recreation/clubs-organizations> under "Phi Theta Kappa."

Graduation with a Certificate

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Degrees."

Graduation with an Associate Degree

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Degrees."

Graduation with a Bachelor's Degree

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Degrees."

Graduation with a Master's Degree

Current information can be found at <https://www.neit.edu/about/public-disclosure> under "Degrees."

Graduation with a Doctoral Degree

Current information can be found at <https://www.neit.edu/about/public-disclosure> under “Degrees.”

Dual Degree Policy

Current information can be found at <https://www.neit.edu/about/public-disclosure> under “Degrees.”

General Graduation Information

The formal graduation ceremony is limited to students who complete all requirements for a degree on or before the end of the Spring Term.

Transcripts and Letters of Technical Proficiency

Students may request an official transcript from the Registrar’s Office listing courses and grades earned. Any student who completes the core courses of a program or a specific segment (e.g., the Plumbing portion of the Plumbing and Heating Technology associate degree) may request a Letter of Technical Proficiency from the Registrar’s Office. This letter will document the student’s grades earned and courses completed in a program. Transcripts and Letters of Technical Proficiency are issued only for students who have fulfilled all financial obligations to the university.

Drop and Add Policy

Students may add or drop courses after the start of classes in compliance with the procedures described in NEIT’s Drop and Add Policy which is published in the Student Handbook.

Please note: Dropping a course and reducing the credit load may adversely affect financial aid eligibility and ability to graduate within the anticipated time frame. It is strongly recommended that students meet with a representative of the Student Accounts Office to discuss the potential impact on their financial aid status and with their student advisor to discuss the impact on their ability to complete their degree within the anticipated time frame.

Class Attendance

Regular and prompt attendance at all classes is expected of all students. Each course syllabus clearly states the attendance policy and the makeup policy for that class. All work missed by reason of absence or tardiness, regardless of the cause, must be made up to the satisfaction of the instructor. Students who know that they will be absent are expected to obtain assignments from instructors in advance so that the necessary work will be completed before they leave or immediately upon their return. Attendance for online courses is determined based upon weekly activity in the course.

Schedule of Classes

Day classes are held Monday through Friday between 7:30 a.m. and 5:35 p.m. Night classes are held Monday through Friday between 5:45 p.m. and 10:40 p.m. Some courses are also offered on Saturday between 8:00 a.m. and 4:30 p.m.

Library and Information Commons

Current information can be found at <https://www.neit.edu/academics/student-support-resources> or visit the library website at <https://library.neit.edu/>.

Academic Skills Center

Current information can be found at <https://www.neit.edu/academics/student-support-resources/academic-skills-center>

Technical Advisory Committees

Each academic department has a Technical Advisory Committee. The Technical Advisory Committee consists of representatives from many of the industries and businesses that provide employment opportunities for NEIT graduates.

Department chairs and faculty consult with the committees and with individual committee members frequently throughout the year on curriculum issues.

Through input from its Technical Advisory Committees, NEIT is able to ensure that its programs, in addition to being academically sound, are educating graduates who meet the needs of industry.

A list of committee membership is available in the Office of Teaching and Learning.